

DELTA COUNTY APPRAISAL DISTRICT

1280 W. Dallas
P. O. Box 47
Cooper, Texas 75432



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JOB OPENING

3/13/2023

Office Clerk / Appraiser Trainee

DELTA COUNTY APPRAISAL DISTRICT

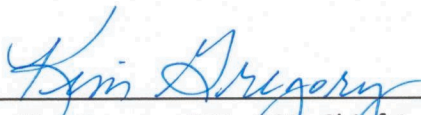
PO BOX 47

COOPER TX 75432

The Delta County Appraisal District is seeking applicants for the full-time position of an Office Clerk / Appraiser Trainee. Applicants must have excellent organizational skills, ability to multi-task and have effective communication and people skills. Must be willing to complete requirements to obtain a TDLR certification as a Registered Professional Appraiser. Minimum requirements include a High School Diploma or GED and proficient computer/10 key experience. Appraisal District or Government Office experience preferred but not required. Salary will correspond with experience and/or education, and a benefit package will be provided with employment. Must be able to pass a background check, drug screening and typing test; have reliable transportation and a valid Texas Driver License. Responsibilities will include office duties and field work associated with the appraisal of property in compliance with the Texas Property Tax Code. Delta CAD is an equal opportunity employer. Resumes and applications should be submitted to:

Kim Gregory RPA, CCA
Chief Appraiser
Delta County Appraisal District
1280 W Dallas Ave
PO Box 47
Cooper, TX 75432
Email: chiefappraiser@delta-cad.org

APPROVED FOR POSTING BY:



Kim Gregory RPA, CCA Chief Appraiser